

## Preface

This part of the book series will provide information especially related to the topic of question paper of the typical university written exam. Though exams are considered as important, many students are not aware of the information regarding this subject. We have seen many capable students not getting desired results despite devoting high level of efforts, energy, and time.

In the first chapter, you will find common scenarios and conditions of the students involved in this situation. Unnecessary anxiety, efforts without focus waste their time and hard work. Factors which are important for building the structure of the exams will be introduced in the second chapter. Next chapter, “syllabus and weightage system”, will give broad idea about how the syllabus is derived and the purpose of the weightage system. These factors serve as base for the course. The types of questions (L.A.Q. and S.A.Q.) and options will be discussed in the chapter, “Framework of Question paper”. You will come to know that why do they set questions in these type.

Students have to write the exam within stipulated time frame. Sources of these limitations will be explored in the chapter which deals with “Time” allotted for the exam. The final chapter is regarding the holistic view. This chapter will assemble the factors of the question paper which were discussed in the previous chapters.

The purpose of the book series is to change your perspective regarding the subject of the exam. The level of anxiety will get lowered once you start recognising these things.

# **Chapter 1**

## **Need of the Discussion**

### ***Anxiety of the exam***

If you don't know about a process or thing, it sets strange feeling in your mind! This is true with our topic of interest, its exam! This anxiety arises from uncertainty, from not knowing what is going to happen!

Anxiety of exam is common and quite natural. But it becomes problem when there is too much anxiety and this turns into fear. This may influence your analytic capacity; and you may feel too pressurized to work. This may results into unorganized response while writing the exams, which leads to lesser number of marks even though you know about that subject.

### ***Efforts without Direction***

Efforts without direction can lead to wastage of hard work, time and can infuse inferiority complex in capable student. Many students devote too many hours for study but what they really don't know is how to study for exam and what is expected from them in the exam.

Studying the subject of interest is different, and studying for exam is different. Those who are having good knowledge of the subject may not get high score due to lack of technique! i.e., they are just one step behind.

### ***Having no idea about how it works!***

Having no idea regarding this area leads to surprises during actual exam. Imagine you are about to enter into the shooting competition, you have practiced well, only difference is, this competition is held in dark room. You will think this is absurd, but when you give exams without knowing its structure, you are doing just like above example.

By knowing the way it works and what is expected from you during exams, you can improve your score easily.

### ***Do you really think that exams can judge all talents of student?***

You will be amazed by knowing that mass university exams are not held for judging all talents of student, but to check whether student is aware of the concepts included in the prescribed syllabus at the start of the course. That's the sole objective of these general exams.

As these are mass exams, there are many constraints on the university or institute itself during conducting the exams. There is no point in feeling frustrated if you cannot score higher. You might not be aware of these structures before. To get good score in the exams, key is not to get scared of them. In this part of the series, we are attempting to make you aware of the process - "How the exam really works" in easiest manner. It's not difficult. Once you get this, you will feel improvement in your response for the exams.

## **How to use this book**

### ***For university level written exams***

This book is especially written for university level written exams in general, which are commonest type of mass exams everywhere. University level exams typically consist of long answer questions (L.A.Q.s), short answer questions (S.A.Q.s) and similar other types. In typical scenario, students study the text books, attend lectures, prepare for exams and write answer sheets for the asked questions in the question paper within stipulated time.

### ***Not study hard advice book***

This is not study hard advice book, the advice you have received millions times before and many still don't know, what does that mean exactly? Rather, this book will serve as starting point to stimulate the process of checking previous approaches for exams by students and redefine it for better result in optimized way.

This topic is rarely discussed, may be due to lack time during course work or any other reason; but there is need of understanding this for students. Keeping this in mind, this book is especially made for students; hence, contemporary style of narration can be found. This book is written in as lucid way as possible.

At the end of this book, you will understand overall journey of exams, get the insights which you can apply to your exam, to your subjects in customized way.

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